



SF Environment



GAVIN NEWSOM
Mayor

JARED BLUMENFELD
Director

DATE

To Whom It May Concern:

This letter has been sent to satisfy noticing requirements set forth in Public Works Code section 810 (b)(3)(A) and inform you of the upcoming public hearings of the Urban Forestry Council (UFC) to discuss and take action on the nomination for landmark status of the following tree(s):

(Number of trees, common name, species name) located at (address and assessor's block #)

The UFC Landmark Tree Committee will hold a public hearing on this tree on (Date) at (Time) at (Address) in (Room number).

Following this hearing, the full Urban Forestry Council will hold a public hearing on this tree on (Date) at (Time) at (Address) in (Room number).

There will be an opportunity for public comment at the hearings.

Copies of meeting minutes and agendas are available on the SF Environment website at: http://www.sfenvironment.org/our_policies/overview.html?ssi=16 or by contacting Department staff at the address and phone numbers listed below.

Please feel free to share the information contained in this letter with other interested parties.

Respectfully,

San Francisco's Urban Forestry Council

Contact Mei Ling Hui, Urban Forest Coordinator, for more information:
meiling.hui@sfgov.org or (415) 355-3731

Department of the Environment, City and County of San Francisco
11 Grove Street, San Francisco, CA 94102

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Landmark Tree Hearing Notice

The Urban Forestry Council will hold a public hearing on (DAY, DATE) commencing at (TIME) in (ROOM NUMBER) of City Hall, located at 1 Dr. Carlton B. Goodlett Place, San Francisco, to consider the following:

**Landmark tree nomination of (NUMBER OF TREES)
(SPECIES) tree(s) located at (LOCATION OF TREE).
This tree has been nominated by (NOMINATOR).**

Interested parties are encouraged to attend. Persons unable to attend the public hearing may submit written comment regarding the subject matter to the Urban Forestry Council staff person, 11 Grove Street, San Francisco, CA 94102. These comments will be brought to the attention of the Council and made part of the official record.

Further information, if desired, on this matter may be obtained prior to the hearing by phoning the Urban Forestry Council staff at (415) 355-3731.

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Posted: (DATE POSTED)

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